

ASPIRA, INC. OF NEW JERSEY

BOARD OF DIRECTORS

DECEMBER 14, 1967

RECEIVED JAN 23 1968

MINUTES

ATTENDANCE

Mario Diaz

Margarita Echavarria

Laila Gonzalez Sullivan

Elyse Maldonado-Carvajal

Carlos Mercado

Elena Munoz-Mormack

Lissette Rivera-Valentin

Margaret Rosario-Rivera

Maria Santiago-Mercado

Maria Viscarrondo-De Soto

ABSENT

Wanda Garcia

Carlos Hernandez

Luis Pastoriza

1. FINANCE COMMITTEE REPORT

A. Mr. Mario Diaz reported on behalf of Dr. Hernandez, that the Finance Committee reviewed and considered the Executive Director's memo regarding the extension of her contract.

The recommendation of the Finance Committee was that the first four points of the memo be accepted by the Board.

The motion was made by Maria Mercado and seconded by Margarita Echavarria. The motion carried.

B. AD-HOC COMMITTEE REPORT

Mario Diaz informed the Board that an appraisal of 190 Broad Street is being conducted by the Hancock Appraisal Company for a fee of \$1500.

Mr. Diaz moved, on behalf of the Ad-Hoc Committee, to proceed ahead with this process.

Ms. Mercado seconded the motion.

Discussion ensued regarding concern that an Engineer's report was also critical. Ms. Laila Sullivan moved that the motion on the table be amended to include the opinion of an Engineer's report as well, assuming that the appraisal report will be acceptable.

Ms. Mercado seconded the motion. The vote was unanimous.

C. Maria Viscarrondo-De Soto informed the Board that due to the recent burglaries the Landlord of 186 Maloy St. will be installing a new security system on the premises including the Aspira Offices. Aspira in turn will be responsible for a

monthly service charge of \$28.00. Maria Vincarrondo reminded the Board that the office requires additional security with the installation of the computers.

There was unanimous consensus to proceed. It was felt that a vote was not necessary.

II. PROGRAM COMMITTEE

Ms. Mercado discussed the projected activities for the 30th Anniversary as well as the suggested theme for the event. (see attached report)

Ms. Mercado asked for a consensus to establish a logo for the 30th Anniversary, this she wholeheartedly received.

The Board also agreed that the theme should be "ASPIRA- LEADERSHIP THROUGH EDUCATION: 30 YEARS OF VISION."

III. DEVELOPMENT COMMITTEE

Ms. Rivera reviewed the progress of the 30th Anniversary fundraising activities:

1. Letters would be sent to companies requesting support.
2. The publicity and public relations campaign for the 30th Anniversary will be undertaken after January 1st.
3. A draft of a 5 year plan for development would be submitted to the Executive Committee by April 1st.

The Development Committee recommended that an ASPIRA statement be written and included with all materials sent out or published regarding the 30th Anniversary. There was consensus from the Board on that issue.

IV. EXECUTIVE DIRECTOR'S REPORT (see attached report)

V. CHAIRPERSON REPORT

Informational

Dr. Reyes discussed the progress of the Search Committee and outlined the following timetable:

- January - Executive Director's position will be announced in the newspaper
- February - Resumes will be collected
- March - Interviews will be conducted

July - Anticipated starting date for new Director

There was consensus by the Board to postpone the retreat, usually held in December or January, until August so as to involve the new Director.

ACTION ITEM

Dr. Huxen asked for approval of the nomination of Carlos Pacheco for Board membership.

The motion was made by Margie Rivera, seconded by Maria Marrado and the vote was unanimous.

Dr. Huxen indicated that she would contact Mr. Pacheco and inform him of the responsibilities involved and determine whether or not he is still interested.

The meeting was adjourned at 9:00 p.m.

SUBMITTED BY


Maria Viquecarrondo-
De Soto

APPROVED BY


Maria Maldonado-
Carvajal
Secretary